

Excerpts from  
*The Guide to Matching Grants (144-EN-(408))*  
Regarding Cooperating Organizations

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## Cooperating Organizations

A grant conducted in cooperation with another organization must meet the following conditions:

- The Rotary partner(s) must clearly demonstrate that the project is initiated, controlled, and conducted by the Rotary clubs or districts involved; Rotarians must participate in the project by giving their time, resources, and personal involvement to the project.
- The host Rotary club or district must have knowledge of the cooperating organization and provide a letter of endorsement for the organization which states that it is reputable and responsible, and that the organization is registered and acts within the laws of the project country.
- The cooperating organization must submit a letter stating that it agrees to participate and cooperate in any financial review of activities connected with the project.
- A limit of eight grant per Rotary year can be made in cooperation with another organization.

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## Explanation

If your Rotary club or district is working with another development or cooperating organization on this project, you will let us know in this section. A *cooperating organization* is directly involved in the implementation of the project, offering technical expertise and project coordination. A *beneficiary* is the recipient of goods or services and is not considered a cooperating organization. A *supplier* is the provider of goods or services.

- The following must be included with the application for each cooperating organization that specifically states:
  - Its responsibilities and how it will interact with Rotarians
  - Its agreement to cooperate in any financial review of the project
- A letter of endorsement from the host partner confirming that the cooperating organization works within that country's laws.

FAQ

*What is the difference between a beneficiary, a cooperating organization, and a supplier?*

A beneficiary is the recipient of the goods and/or services a project provides (for example, a local school or hospital that receives equipment and supplies). A cooperating organization helps Rotarians implement the project by providing technical expertise and staff (for example, a medical relief organization that assists Rotarians in providing medical services and supplies to a refugee camp). A supplier is the entity providing goods or services being purchased with grant funds.

*Can my club or district let the cooperating organization run the entire project?*

No. A Matching Grant project is a Rotary project above all else. The cooperating organization is there to help you, not run the entire project for you. The project beneficiaries should also understand that this a Rotary-sponsored effort.